



MEETING MINUTES 09/19/2024

HBPA – BOARD MEETING - 2024/25

Attendees /Distribution To:

A	D	Name	Position	Contact Information
X		Amber Vander Leest	President	president@humblebeginningsplayschool.ca
X		Emily Spreen	Vice President	vicepresident@humblebeginningsplayschool.ca
X		Chad Nelson	Treasurer	treasurer@humblebeginningsplayschool.ca
X		Dixi Fritz	Secretary	secretary@humblebeginningsplayschool.ca
X		Kara Stepanko	Fundraiser Coordinator	fundraising@humblebeginningsplayschool.ca
X		Lindsay Carpenter	Volunteer Coordinator	volunteercoordinator@humblebeginningsplayschool.ca
X		Cassidie Miller	Media Coordinator	media@humblebeginningsplayschool.ca
X		Alanah Wurban	Registration Coordinator	registration@humblebeginningsplayschool.ca
X		Samantha Besler	Teacher	teacher@humblebeginningsplayschool.ca
x		April Popik	Parent	
x		Sam Magnowski	Parent	
x		Taylor Huber	Parent	
x		Amanda Clark	Parent	
x		Serena Knull	Parent	

+ Attendee list in Appendix A

Minutes:

ITEM	SUBJECT	DESCRIPTION	MOTIONED BY	2 nd APPROVAL	FOLLOW UP ACTION
1.0	GENERAL				-
1.1	Call to order	Call to order at: 7:00 PM	Amber	N/A	N/A
1.2	Review Previous Meeting Minutes	Corrections:			None

ITEM	SUBJECT	FOLLOW UP ACTION
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2.0	BOARD REPORTS	-	-
2.1	President Report	-Nothing to Report	
2.2	Vice President Report	-Nothing to report	
2.3	Treasurer Report	-Got signed onto bank accounts - -	
2.4	Secretary Report	-Nothing to report	
2.5	Fundraising Coordinator Report	-Waiting for the Old Dutch invoice, to be delivered on Wednesday. -\$3708 raised for Bike-a-Thon -Poinsettia fundraiser started -Pierogi fundraiser in the works, will contact A&A sausage closer to the fundraising date. -50/50 and bake sale for our Christmas concert?	
2.6	Media Coordinator Report	- Nothing to report.	
2.7	Registrar Report	- Renewed the registration package -A couple more kids added to the waitlist.	
2.8	Volunteer Coordinator Report	-everyone has been showing up for their volunteer days. -Old Dutch pickups are on Wednesday. -Need volunteers for the poinsettia fundraiser pickups, at least 3 people. -Most volunteer spots are filled!	

[Redacted]

[Redacted]



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2.9	Teachers Report	-Licensing was in today-everything was good, need to add childrens DOB to binder. -Kids are doing really good!
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ITEM	SUBJECT	DESCRIPTION	RAISED BY	2 nd BY	VOTES FOR	VOTES AGAINST	FOLLOW UP ACTION
3.0	OLD BUSINESS						
3.1	Mastercard	-Mastercard status application for Sam	Lindsay	Dixi			Octobers meeting
3.2							
3.3							
4.0	NEW BUSINESS						
4.1	Halloween Goodie Bags	-no goodie bags, unless parents want to send anything.					
4.2	Christmas Concert/ gifts/ volunteers/ date	-December 18,2024 drop kids off at 10:30am -Need to set up stage on December 14 or 15th -50/50 at Christmas concert? -\$570 budget for kids gifts (\$15 per student) -Potluck lunch					
4.3	Graduation	-Change graduation date from June 13 to June 21 @10am	Kara	Alanah	8	0	
4.4	Mastercard	-Chad moves to apply for mastercard with a limit of \$1500	Chad	Amber	8	0	

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ITEM	SUBJECT	DESCRIPTION	RAISED BY	2 nd BY	VOTES FOR	VOTES AGAINST	FOLLOW UP ACTION
		which includes providing a deposit to be held in trust by ATB for the same amount					
4.5		-New motion to change the ATB contact to Chad Nelson 780-686-0258 treasurer@humblebeginningsplayschool.ca	Amber	Kara	8	0	
4.6		-New motion to change online banking administrator to Chad Nelson	Amber	Lindsay	8	0	
4.7		New motion to change the contact administrator to Chad Nelson	Amber	Dixi	8	0	
4.8		New motion for 50/50 for Christmas concert	Amber	Lindsay	8	0	

ITEM	SUBJECT	RAISED BY	DESCRIPTION	FOLLOW UP ACTION
5.0	INFORMATION			

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5.0	INFORMATION			

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ITEM	SUBJECT	RAISED BY	DESCRIPTION	FOLLOW UP ACTION
5.1	Monthly Meetings & Agenda			INFORMATION ONLY

ITEM	SUBJECT	RAISED BY	DESCRIPTION	FOLLOW UP ACTION
5.0	ROUND TABLE	-		

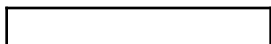
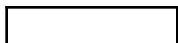
ITEM	SUBJECT	DESCRIPTION	FOLLOW UP ACTION
6.0	GENERAL CLOSING	-	-
6.1	Next Meeting	Date: November 20, 2024 Time: 7 PM, New Humble Location: New Humble School Preschool Classroom/gym	To be posted immediately on Social Media.
6.2	Meeting Adjourned At 8:55PM	Adjourned at: 8:22 by Amber, seconded by Dixi	-

CONFIRMATION OF MEETING MINUTES

I, the undersigned, have read the attached minutes and confirm that they are accurate.

Amber Vander Leest _____

Monika Bustin _____





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Tamara Perry

Prepared by:
Candace Rosenke
Media Coordinator - HBPS

