



MEETING MINUTES 11/21/2024

HBPA – BOARD MEETING - 2024/25

Attendees /Distribution To:

A	D	Name	Position	Contact Information
X		Amber Vander Leest	President	president@humblebeginningsplayschool.ca
X		Emily Spreen	Vice President	vicepresident@humblebeginningsplayschool.ca
X		Chad Nelson	Treasurer	treasurer@humblebeginningsplayschool.ca
X		Dixi Fritz	Secretary	secretary@humblebeginningsplayschool.ca
X		Kara Stepanko	Fundraiser Coordinator	fundraising@humblebeginningsplayschool.ca
X		Lindsay Carpenter	Volunteer Coordinator	volunteercoordinator@humblebeginningsplayschool.ca
	X	Cassidie Miller	Media Coordinator	media@humblebeginningsplayschool.ca
X		Alanah Wurban	Registration Coordinator	registration@humblebeginningsplayschool.ca
X		Samantha Besler	Teacher	teacher@humblebeginningsplayschool.ca
x		April Popik	Parent	
x		Taylor Huber	Parent	
x		Danielle Musteca	Parent	
x		Serena Knull	Parent	

+ Attendee list in Appendix A

Minutes:

ITEM	SUBJECT	DESCRIPTION	MOTIONED BY	2 nd APPROVAL	FOLLOW UP ACTION
1.0	GENERAL				-
1.1	Call to order	Call to order at: 7:06 PM	Amber	N/A	N/A
1.2	Review Previous Meeting Minutes	Corrections:			None

ITEM	SUBJECT	FOLLOW UP ACTION
2.0	BOARD REPORTS	-

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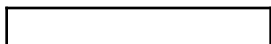
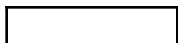
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2.1	President Report	<ul style="list-style-type: none"> -renewed the insurance- good until November 2025 -Purchased Canva account for the school -Parents much prefer the paper copies of the monthly calendars. -November 30 emails will go out to parents who have not met fundraising requirements, parents must contact by December 10 to pay out whats left owing- checks will be cashed after that. 	
2.2	Vice President Report	<ul style="list-style-type: none"> -Just getting onto the child services account. -Forwarded WCB info to Chad. 	
2.3	Treasurer Report	<ul style="list-style-type: none"> -Will have updated budget for next meeting -CC policy is set up with the bank, has access for online banking. -Sam and Amber will each have a CC and share \$1500 limit. 	
2.4	Secretary Report	<ul style="list-style-type: none"> -Nothing to report 	
2.5	Fundraising Coordinator Report	<ul style="list-style-type: none"> -Prairie Gourmet fundraiser raised \$2412 as of now. -No more fundraising until the end of January. -Do a facebook poll on the next fundraising idea, so parents can be more involved in choosing. 	
2.6	Media Coordinator Report	<ul style="list-style-type: none"> - Nothing to report. 	
2.7	Registrar Report	<ul style="list-style-type: none"> -Preregistration for next year starts December 9. Public registration starts January 13. -Will send Cass the parent handbook. -Will send out an Email to Deer class for pre registration. 	

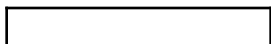




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		-Deadline for pre registration January 12?	
2.8	Volunteer Coordinator Report	-Pierogi Pickup- need another volunteer - December 13 stage set up for Christmas concert. -Everyone has shown up for roster days, volunteers have been great!	
2.9	Teachers Report	<ul style="list-style-type: none"> ● We are beginning to prepare for the concert, songs have been chosen and we started to practice. ● Tree and decorations will be going up on the cleaning day. ● Thank you to Gary and Ardis Miller for building and donating an amazing mud kitchen for the school to enjoy, our students love it. ● I will be sharing some information about dressing appropriately for the weather as some students are not packing everything they need. ● <i>Risers for the stage? School does not need them at this time, perhaps we can cover the cost? I asked Monika for a quote.</i> ● Thank you all for the fundraising efforts, it is always so nice to see the great participation we have. 	





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- Morgan has been doing well and all the kids really enjoy having her in the classroom.
- All roster parents have shown up and are great to have in the classroom.

ITEM	SUBJECT	DESCRIPTION	RAISED BY	2 nd BY	VOTES FOR	VOTES AGAINST	FOLLOW UP ACTION
3.0	OLD BUSINESS						
3.1	Christmas gifts	-Toques and Christmas ornaments for the kids gifts, if it fits the budget? -Motion to change the Christmas gift budget for the kids from \$10 to \$20/ student	Amber	Kara	8	0	
3.2	Graduation	-Change graduation date from June 13 to June 21 @10am	Kara	Alanah	8	0	
3.3	Mastercard	-Chad moves to apply for mastercard with a limit of \$1500 which includes providing a deposit to be held in trust by ATB for the same amount	Chad	Amber	8	0	
		-New motion to change online banking administrator to Chad Nelson	Amber	Lindsay	8	0	
		New motion to change the contact administrator to Chad Nelson	Amber	Dixi	8	0	
		-New motion to change the ATB contact to Chad Nelson	Amber	Kara	8	0	

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ITEM	SUBJECT	DESCRIPTION	RAISED BY	2 nd BY	VOTES FOR	VOTES AGAINST	FOLLOW UP ACTION
		780-686-0258 treasurer@humblebeginningsplayschool.ca					
		New motion for 50/50 for Christmas concert	Amber	Lindsay	8	0	
4.0	NEW BUSINESS						
4.1	Play Place Winter & Spring Field Trip emails sent	-Have to decide when we will want to go to Sassy G's -Emailed All Stars -Looking for other options for indoor play places					
4.2	Pierogi pick up Volunteers needed	-No delivery date set yet, asked for December 16 -1 more volunteer needed.					
4.3	Canva Account update	-Motion to purchase a Canva account for the school	Amber	Lindsay	7	0	
4.4	Roles and Responsibilities of board members	-Clarify what everyone's role is on the board. -Revise the Parent Handbook					
4.5	Poinsettia Draw	Make a motion to do a live draw for the Poinsettias	Lindsay	Dixi	7	0	
4.6	Christmas Concert	A motion has been made to rent the Legion in Calmar for \$350 for the Christmas concert.	Emily	Kara	8	0	Motion made over email on November 25, 2024

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ITEM	SUBJECT	DESCRIPTION	RAISED BY	2 nd BY	VOTES FOR	VOTES AGAINST	FOLLOW UP ACTION
4.7							
4.8							

ITEM	SUBJECT	RAISED BY	DESCRIPTION	FOLLOW UP ACTION
5.0	INFORMATION			

ITEM	SUBJECT	RAISED BY	DESCRIPTION	FOLLOW UP ACTION
5.0	INFORMATION			
5.1	Monthly Meetings & Agenda			INFORMATION ONLY

ITEM	SUBJECT	RAISED BY	DESCRIPTION	FOLLOW UP ACTION
5.0	ROUND TABLE	-		

ITEM	SUBJECT	DESCRIPTION	FOLLOW UP ACTION
6.0	GENERAL CLOSING	-	-
6.1	Next Meeting	Date: January 23, 2025 Time: 7 PM, New Humble	To be posted immediately on Social Media.



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ITEM	SUBJECT	DESCRIPTION	FOLLOW UP ACTION
		Location: New Humble School Preschool Classroom/gym	
6.2	Meeting Adjourned	Adjourned at: 8:12 by Amber, seconded by Dixi	-

CONFIRMATION OF MEETING MINUTES

I, the undersigned, have read the attached minutes and confirm that they are accurate.

Amber Vander Leest _____

Monika Bustin _____

Tamara Perry _____

Prepared by:
Candace Rosenke
Media Coordinator - HBPS

